

SOMERS POINT BAYFEST

April 24th, 2010 10:00 a.m. – 5:00 p.m.

Dear Restaurateur;

The City of Somers Point, Bayfest Committee will be sponsoring a “Food Festival” to be held April 24th as part of our 22st annual “Bayfest” Celebration.

“Bayfest” will be highlighted by environmental displays, exhibits, crafters, entertainment, children’s activities and a health fair.

In order to make the Food Festival a real success, we are asking local and area restaurants to participate as vendors. We limit the number of vendors so I/we ask that you expedite your decision in joining us for this festival.

I have attached a FACT sheet and an application. If you would like to participate, please review the FACT sheet and fill out the application. Return your Bayfest application to the address below with checks in the appropriate amounts. Please return the Board of Health application to the appropriate address (displayed on application form, not the address below). Please return your Fire Permit Application to the appropriate address (displayed on the City of Somers Point Bureau of Prevention and Inspection Application for Permit form, not the address below).

PLEASE RETURN APPLICATION AND CHECKS BY: MARCH 24, 2010!!

\$130.00	Somers Point Business
\$200.00	Non-Somers Point Business
\$100.00	Clean-up Deposit (check returned)

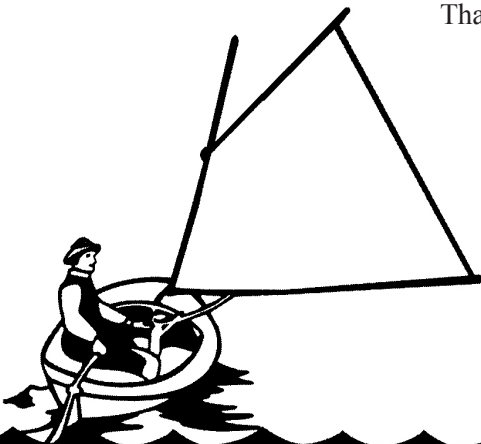
YOU MUST SUPPLY YOUR OWN ELECTRIC! There will be no electric available.

Applications will be accepted on a “First Come Basis”. NO EXCEPTIONS!!!
PLEASE MAKE CHECKS PAYABLE TO: BAYFEST COMMITTEE

Lisa Gudauskas
18 Gibbs Avenue
Somers Point, NJ 08244

Any questions, please call 1-888-300-9010. Kindly leave a message and phone number.

Thank you for your interest in joining Bayfest.



www.somerspointbayfest.org

SOMERS POINT
BAYFEST

Fact Sheet

Event: Bayfest 2010

Date: April 24th, 2010

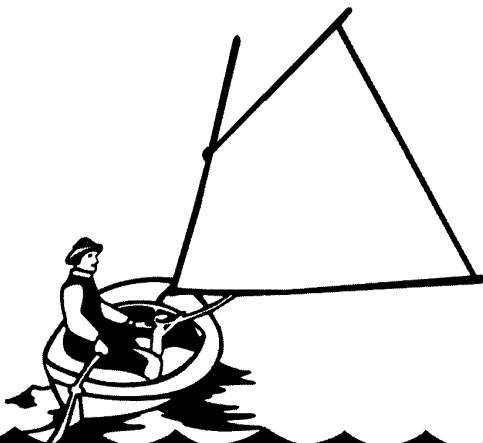
Time: 10:00 a.m. – 5:00 p.m.

Place: Bay Avenue, Historic Somers Point

Fees: \$130.00 Somers Point Business
\$200.00 Non-Somers Point Business
\$100.00 Clean-up Deposit (check returned)

Menu: Entrees

FYI: Ice Available on Site
No Electric Available
Must Supply Your Own Electric
QUIET GENERATORS ONLY
Must Obtain a Fire Permit



Somers Point Bayfest Committee

WHERE: Bayfront Historic Preservation District
Bay Avenue, Somers Point

WHEN: Saturday, April 24, 2010 (No Raindate)
10:00 AM to 5 PM

FEE: \$200.00 Non-Somers Point Business (non-refundable)
\$130.00 Somers Point Business (non-refundable)
\$100.00 Clean-up Deposit Check (refundable if site is cleaned up properly)

CONTRACT & TERMS OF AGREEMENT

The City of Somers Point and co-sponsors will not be responsible for any injury or loss that may arise or come to the lessee of his/her property for any cause while said person or property is on display, or during arrival or departure.

Food vendors must be set up by 10:00 AM and remain until closing at 5:00 PM. Food vendors shall not leave space unattended during show hours. Packing to close exhibit shall begin at 5:00 PM and finished by 6PM. The street reopens at **6PM NO EXCEPTIONS**. If weather becomes a problem, food vendor must obtain permission from the Chairperson to break down early.

Co-sponsors do not provide insurance. Any insurance must be contracted for by the food vendor, with his/her own insurance agent.

Food vendors must obtain a fire permit. Applications for permit are located on the Bayfest website at www.somerspointbayfest.org.

Ice is available on site **THERE IS NO ELECTRIC AVAILABLE**. Electric must be supplied by food vendor. **QUIET GENERATORS ONLY!!**

Space may be used for selling only those items described in the food vendor's application.

Registrations are not transferable. Spaces may not be shared. Each food vendor must register separately.

Food vendors shall keep their spaces in good order; no empty cartons or litter should be visible; the area around the food vendor's space should be neat in appearance and **FOOD VENDORS MUST CLEAN THEIR AREA AT THE END OF THE SHOW**. If area is cleaned up properly at the end of the show, \$100 clean-up deposit check will be refunded to food vendor by mail. **IF SITE IS NOT CLEANED-UP PROPERLY, THE SOMERS POINT BAYFEST COMMITTEE WILL KEEP THE \$100 CLEAN-UP CHECK. NO EXCEPTIONS!!**

All food vendors must provide their own tables, racks, and chairs.

The full amount of the rental fee must be paid and sent with the food vendor application. Checks are payable to: **Somers Point Bayfest Committee**. The fee is not transferable or refundable.

Each food vendor shall receive one 12' space. Spaces will be assigned in the order that applications are received.

Applications will be taken on a space available basis. Food vendors will be notified by phone or email of their acceptance, space assignment, and unloading information.

Parking will be available at off-street locations. Parking pass required.

Publicity will be provided in local and out-of-state publications, posters, flyers, radio, and cable television.

FOOD VENDOR, EXHIBITOR AND SPONSOR GENERAL RULES AND REGULATIONS

Payment of sponsorship fee must be received by March 1, 2010. All space subject to availability. **Sponsorships received after March 1, 2010 are not guaranteed exhibit space or inclusion in Bayfest advertising.**

Food vendor, exhibitor and sponsor spaces are pre-assigned by the Bayfest Committee. Wherever possible, space assignments will be made by the Bayfest Committee in keeping with preferences of the individual. **The Bayfest Committee, however, reserves the right to make final determination of ALL space assignments in the best interest of the festival and reserves the right to reconfigure spaces.**

Spaces **ARE NOT TRANSFERABLE**. No food vendor, exhibitor or sponsor shall assign, subdivide or share exhibit space with any other organizations unless approval, in writing, has been obtained from the Bayfest Committee nor are they permitted to feature names or advertisements of non-sponsor business in their space display, except parent or subsidiary companies.

Food vendors, exhibitors and sponsors must participate the full day. Early break down is not permitted. Sponsors will receive **ONE** vehicle permit for free parking at a pre-assigned lot. Sponsors must enter at the designated street entrance only and must have their **VEHICLE ACCESS PERMIT** displayed in the diver-side corner of the windshield. Only one vehicle per sponsor is allowed. Food vendors, exhibitors and all other sponsor volunteers can use the Bayfest free shuttle service available throughout the City of Somers Point or find parking at their own discretion. Do not block pedestrian traffic, sidewalks, residential walkways, emergency vehicle access or park in "no parking" posted sign areas.

All spaces are pre-assigned. Food vendors, exhibitors and sponsors are to report to the Bayfest site to be directed to their space(s). Configuring spaces to accommodate large displays items, for example automobiles, must be discussed and pre-approved by the Bayfest Committee. **The Bayfest Committee reserves the right to assign all spaces and all decisions are final.**

Set up times are from 7:00am to 8:30am, ONLY. All vehicles must be removed from Bay Ave. by 8:30am. Vehicles are not permitted on Bay Ave. during the Bayfest hours for any purpose. There will be no exceptions. No food vendor, exhibitor or sponsor is permitted to set up on Bay Ave. before 7:00am. Bay Ave. must be cleared completely by 5:45pm or vendor, exhibitor or sponsor are subject to a \$100.00 fine.

There is no rain date.

Food vendors, exhibitors and sponsors are charged with the knowledge of and compliance with all local, county and state laws, ordinances and regulations pertaining to health, fire prevention and public safety while participating in Bayfest.

Posting of signs, distribution of literature and selling of items outside an exhibit booth **ARE NOT PERMITTED**. Food vendors, exhibitors and sponsors must stay within their allotted spaces. No merchandise storage outside of exhibit booth is allowed. Do not block pedestrian traffic, sidewalks, residential walkways and emergency vehicle access.

Food vendor and exhibitors must comply with the New Jersey Sales Tax Laws and all other applicable local, county and state regulations. Food vendors and exhibitors conducting sales must have a Valid New Jersey Sales Tax Card available for display and are responsible to comply with all sales tax regulations for the charging, collection and remittance of sales tax fees to the New Jersey Division to Taxation. **To obtain New Jersey Sales Tax Card call the state: (609) 588-2200.**

Food vendors, exhibitors and sponsors must maintain the cleanliness and neatness of the spaces at all times. They must provide standard 30-gallon trash bags and must place all their trash on the curb behind their space. All spaces must be and free of debris at the conclusion of Bayfest.

Food vendors are required to submit a refundable deposit check of \$100.00, in addition to their space cost. At the end of Bayfest, members of the Bayfest Committee will inspect all food vendor spaces to determine the cleanliness of the area. If the Bayfest Committee members determine the space is not cleaned properly, the Bayfest Committee WILL NOT return the deposit check.

All property of food vendors, exhibitors and sponsors remain under their custody and control in transit to and from the Bayfest site, while stored outside the Bayfest site and while within the confines of the Bayfest site. Neither the Bayfest Committee Members, contractors, nor any officers, staff members or assigns of the Bayfest Committee shall be responsible for the safety of the property of the food vendors, exhibitors and sponsors or from theft, damage by fire, accident, vandalism or other causes. It is recommended that they obtain adequate insurance coverage, at their expense, for property loss or damage and liability for personal injury.

Each food vendor, exhibitor and sponsor agrees that it will indemnify and hold harmless of, from and against all claims, demands, actions, damages, losses, costs, liabilities, expenses and judgment's recovered from or asserted, together with all costs in connection with the defense thereto, including attorney's fees, against Bayfest Committee, the City of Somers Point, NJ, and their agents or assigns, on account of injury or damage to person or property. The Bayfest Committee shall not be responsible for any loss of or damage to property of the other party hereto, including, but not limited to, loss or damage occasioned by theft, fire, smoke, weather, acts of God, public enemy riot, civil commotion or other insurable casualty and food vendors, exhibitors and sponsors expressly waive any claim of liability against the other party hereto with respect to such loss or damage. Accordingly, it shall be the responsibility of the food vendor, exhibitor and sponsor, respectively, to secure insurance or otherwise protect itself and its property against such loss or damage.

The Bayfest Committee reserves the right to restrict the operation or evict completely any food vendor, exhibitor or sponsor which, in its sole opinion, detracts from the general character of the Bayfest as a whole. This includes, but is not limited to, a food vendor, exhibitor or sponsor use of noise, flashing lights, objectionable method of operation or display. Use of so-called barkers or pitchman is strictly prohibited. Food vendors, exhibitors or sponsors in violation of the Bayfest rules and regulations will be in default of this agreement and will forfeit entry in the event and must vacate their space. The Bayfest Committee **SHALL NOT BE responsible** for the remuneration of any fees or any expenses incurred by food vendors, exhibitors or sponsors in default of this agreement.

I, the undersigned, agree to become part of the Somers Point Bayfest. I agree to comply with all rules, regulations, guidelines, terms and agreements of the Somers Point Bayfest.

Signature: _____ Print Name: _____ Date: _____

Title: _____ Company: _____